

Dear Year 10 Parents,

We are delighted to be welcoming your child/ren back into school over the next few weeks. In order to make sure that this process is as smooth as possible, could you please take time to familiarise yourself with the following information concerning timings of the school day and safety reminders.

Year 10 Specific information:

Please be aware that on Year 10's return to school, 1-1 sessions will be paused due to altered timings of the school day. Student lockers will not be available as per the EDB guidance, so students must only bring what is needed for that school day and it will be kept in their bags.

If any students are anxious about the return to school, please remember that we their form tutor, myself and Mr Broderick (school well being coach) are here for support.

**Important upcoming dates:**

Monday 23rd September 18:30 - 19:30

**Yr 10 Parent information evening.** You will be able to join the google meet 5 minutes before the start of the event.

[Click this link to join the Google Meet.](#)

Previous Bulletin for this event can be [found here](#)

Wednesday 25th September

**Year 10 Transition reports** published

Return to School information

**Return dates for Years 7 - 11:**

Year 7 - Wednesday, 23rd September

Year 8 - Tuesday, 29th September

Year 9 - Tuesday, 29th September

**Year 10 - Tuesday, 29th September**

Year 11 - Wednesday, 23rd September

**Entry & Exit information:**

Year Group	Enter school	Entrances	Leave school	Exits
Year 7 & 8	8am	Main gates	3:20pm	Main gates and/or back gate between Secondary & Administration buildings
Year 9	8:20am	Pitch - North West corner by Wei Lun school	3:20pm	Main gates and/or back gate between Secondary & Administration buildings
Year 10 & 11	8:20am	Pitch - North West corner by Wei Lun school	3:30pm	Main gates and/or back gate between Secondary & Administration buildings

*A reminder for all students to go straight to their tutor rooms once they have entered the campus and undergone the screening process.*

**Tutor Room locations:**

Year 10:

<b>Lightning/ Typhoon</b>	<b>L-DJO</b>	David Johnstone	<b>S1-13</b>
<b>Storm/ Typhoon</b>	<b>S-APR</b>	Amrith Prabhu	<b>SG-4</b>
<b>Thunder/ Typhoon</b>	<b>T-APY</b>	Andy Pybus	<b>SG-6</b>

**Breaktimes:**

**(29/09/20 - further notice)** Year 7 - 11 will all resume to full days on the main campus. Breaktimes become staggered as follows:

Year Group	Breaktime timings	Eating areas during Breaktime
7 & 8	10:50am - 11:10am	Outside areas - <i>students bringing in their own snacks</i> Canteen - <i>students ordering food from canteen</i>
9, 10 & 11	11:10am - 11:30am	Outside areas - <i>students bringing in their own snacks</i> Canteen - <i>students ordering food from canteen</i>

**Lunchtimes:**

**(29/09/20 - further notice)** Year 7 - 11 will all resume to full days on the main campus. Breaktimes become staggered as follows:

Year Group	Lunchtime eating timings	Eating areas during Lunchtime
8, 9 & 10	1:30pm - 1:50pm	Canteen - <i>students who order food from the canteen must eat in the Canteen</i> Globe - <i>students who bring their own lunch to school can eat in the Globe</i> Gymnasium - <i>students who bring their own lunch to school can eat in the Gymnasium</i>
7, 11, 12 & 13	2pm - 2:20pm	Canteen - <i>students who order food from the canteen must eat in the Canteen</i> Globe - <i>students who bring their own lunch to school can eat in the Globe</i> Gymnasium - <i>students who bring their own lunch to school can eat in the Gymnasium</i>

**Wet weather Lunchtimes:**

During wet weather, students are allowed to eat at the designated eating areas during their allocated 'eating' time. During the remainder of their lunch break they will return to their tutor rooms.

**Screening:**

**All Secondary students are to have their temperatures taken at home by either parents, their caregiver and/or aunts before they leave for school.** They record their temperature on their temperature check form and comment if they have any symptoms.

This form is shown to the staff members meeting students as they enter the school:

**Heads of Year:**

HoY 7 -	Morag Armstrong	Monday
HoY 8 -	Tracey Smal	Tuesday
HoY 9 -	Samantha Hine	Wednesday
HoY 10 -	Nicholas Moore	Thursday
HoY 11 -	Tom Lemon	Friday

**Two SLT members:**

Simon Oakley  
Peter Roberts  
Aaron Harris

**Student Leadership:**

Head Boy / Head Girl & Prefects are on a rotating schedule to raise their profile and to become a familiar face within the DBIS community.

If student's haven't had their temperature taken before arriving at school they are to go to the Nurse station, where their temperatures will be taken. Students then record these on their form. If any student feels unwell then they are directed to the Nurse for further assessment. The nurse will give feedback to the relevant staff and parents.

Concern may be generated if:

- there is an anomaly between a student's temperature taken at home and during tutor time
- the student complains of any of the symptoms related to covid during the school day
- the student's temperature is bordering on a fever as they arrive at school.

*If this is the case, students in any of the above scenarios will be directed to the Nurse immediately for assessment.*

Teacher responsibility:

- Tutor teachers will take temperatures at the beginning of tutor time
- Subject teachers will administer hand sanitizer as students enter & exit the classroom
- Students will be reminded to wear their masks correctly
- Subject teachers will take temperatures towards the end of lesson 4

Latecomers - Directly to the Main Reception:

- Hand sanitizer
- Mask check
- Temp check form
- Symptom check form
- Students with no symptoms go to class. Students with symptoms are sent home, parents notified.

Students without form:

- Temperature taken at the gate
- High temp/symptoms to medical room

**Homework:**

Expectations with homework are as follows:

- Students are expected to hand in all homework tasks on time
- Failure to do so will result in a 30 minute homework detention on Friday after school from 3:30pm - 4pm.
- Students will have the opportunity to complete their homework, catch up on other homework tasks and/or update their planners so they are prepared for the following week.
- The focus will be on helping students understand the importance of meeting deadlines and managing self
- If there are legitimate reasons for homework not being completed by a student, a signed note on either a separate piece of paper or signed explanation in their planners will excuse students from detention.
- Subject teachers will take into account pressure points of the year to ensure that students are being provided with a challenging yet manageable workload.
- This falls under the 'Committed Learner' learner attribute which will be central in allowing students to develop holistically.

**Cellphones:**

Expectations with Cellphones are as follows:

- All Secondary students are expected to put cell phones in their bags for the school day
- If a student is caught using their cell phone inappropriately it will be confiscated and given to Joey Lee who will store it until the end of the school day.
- There may be circumstances where students have been given permission to use cell phones by their subject or tutor teachers in order to complete tasks, support learning.
- If a student is caught three times using their cell phones at school their Head of Year will follow up with them and have a restorative conversation with them.

**Uniform:**

Expectations with uniform are as follows: [Uniform Policy](#)

- Students must adhere to the uniform policy which can be found in the student planners & parent handbooks.
- If these expectations are not met then student's will be issued a detention

Kind regards,

Nicholas Moore  
Head of Year 10