

11th February 2021

Dear Nursery Families,

We are very excited to welcome you all back onto the EY campus again and we look forward to seeing you all return! We once again thank you for your resilience, patience and flexibility during this unusual and unsettling time and we continue to be so grateful for your support. Our children have grown so much over this half term and we are so proud of them and the way they have continually adapted to the circumstances. We cannot wait to be reunited with the children and to have them back on campus! Please read all the information below regarding safety requirements and important information.

Please ensure that you regularly visit the DBIS Parent Hub and read the school bulletins, as important information will be posted there.

## Current Circumstances and Regulations

We return to school in an extremely unusual situation and we are so grateful to be able to work with you to support our children as best as we can. Please remember that we have an open door policy and to contact your class teacher or Ruth Brislen (YGL) if you have any questions.

To align with the EDB requirements we have highlighted procedures below that we will be putting in place that we would appreciate your support with:

<b>Temperature Checks</b>	Temperature is to be taken and recorded prior to school arrival. Your child's temperature card will be checked on the gate as you enter the EY campus and adults and children temperatures will be taken at the gate as you enter.
<b>Masks</b>	Masks must be worn at all times throughout the day. We ask that these are labelled with your child's name and class. Please provide a spare mask in your child's bag.
<b>Hand Washing</b>	Hand washing and sanitizer will be consistently and regularly used throughout the day.
<b>Toileting</b>	To reduce overcrowding in our toilet areas, we would really appreciate your support in toileting your child before arriving at school. The children will of course be able to access the toilets whenever they need to and this will be monitored to reduce crowding.
<b>Drop off Times:</b>  <b>Mornings- 8:30 am</b> <b>Afternoons- 12:30pm</b>	<p>We understand drop off may cause anxiety for both adults and children however due to restrictions we are unable to allow parents to come into the classroom.</p> <p>May we ask you to drop your child at the door and then vacate the area. We will be ready to support, reassure and take care of your child. Morning activities will be set up for them to engage with as soon as they enter the classroom.</p> <p>Children taking the bus from Tung Chung will be supported on and off the bus by familiar adults and will be taken to their class and collected ready for bedtime. We will provide an extra snack if needed before</p>

	their journey.
<b>Collection Times</b>  <b>Morning- 12:00pm</b> <b>Afternoon- 3:00pm</b>	<p>Please collect your child from the same door that you dropped your child at. We will call each child individually to the door to be collected by their grown up.</p> <p>Children going home with a friend or collected by a different grown up will need to be confirmed through Ms Angel in our office. (atang@dbis.edu.hk.)</p>
<b>Snack</b>	<p>We will be providing 1 substantial nut free snack throughout the morning or afternoon session. This will include a range of fruits and a breadstick/ rice cracker.</p> <p>We gently suggest that the children have a big breakfast or lunch to fuel them for their busy day ahead!</p> <p>If you have not already logged dietary requirements and allergies with the school, please contact Ms Angel (atang@dbis.edu.hk)</p>
<b>Spare Clothes</b>	Please can a spare set of clothes including underwear, shorts/ skirt, socks and t-shirt be provided in your child's bag incase of toileting accidents.
<b>PE clothes</b>	If your child is on campus during the afternoons, PE will take place on a Thursday or Friday. Please can children wear suitable PE uniform.
<b>Hats and Water Bottles</b>	<p>Due to the climate in Hong Kong, it is very important that children wear sun-hats when outside and drink lots of water throughout the day. Therefore, we ask that every child brings a <b>clearly labelled</b> hat and water bottle to school.</p> <p>Hats and water bottles will stay in bags throughout the day and children will be able to access them when needed.</p>

## Birthdays

We like to celebrate each child's special day. Unfortunately, due to the restrictions we cannot currently accept cakes or treats into the classroom unless they are individually packaged. If you do choose to send individually wrapped treats, please make sure they are nut free. We will do our utmost to ensure your child has a wonderful and memorable day full of birthday celebrations!

## Specialist Sessions

Specialist lessons will take place in school and online depending on whether your children are on campus. If your child is on campus during these times, they will receive their session face to face. We will send out individual class timetables. Please see an example 'Daily Schedule' timetable below. Specialist Lesson Live and Recorded Links will continue to be posted on Seesaw for you to join us.

## Daily Schedule

Due to number restrictions on campus, we will have a rota with Reception regarding morning and afternoons sessions. Nursery will begin with morning sessions in school (8:30-12:00pm) and will attend online learning sessions

in the afternoon. Nursery children will be onsite 4 days a week, therefore the class will be split into two groups (yellow group & green group).

## Example of Generic Nursery Timetable:

Please check your child's Seesaw Announcements for **your child's personalised timetable** to see which group your child is in and what **4 days they need to attend in school**.

<b><u>MORNING</u></b> Nursery Daily Timetable example (Week A)				
Monday	Tuesday	Wednesday	Thursday	Friday
Children in school	Children in school	Children in school	Children in school	Children in school
		Music Lesson in School		
12:00 pick up	12:00 pick up	12:00 pick up	12:00 pick up	12:00 pick up
Mandarin Recorded Session	Learning Technologies	Mandarin Recorded Session	1:00-1:30 Live Online PE	1:00-1:30 Live Online PE
2pm Story Time	2pm Story Time	2pm Story Time	2pm Story Time	2pm Story Time

<b><u>AFTERNOON</u></b> Nursery Daily Timetable example (Week B)				
Monday	Tuesday	Wednesday	Thursday	Friday
Online Learning Google Meet 9-10:00	Online Learning Groups 9-10:30	Online Learning Groups 9-10:30	Online Learning Groups 9-10:30	9am Nursery Shining Stars Singing Assembly
10:30am Optional - Reflection & Feedback Time	10:30 - 11am Nursery Music Lesson Google Meet	10:30am Optional - Reflection & Feedback Time	10:30am Optional - Reflection & Feedback Time	10:30am Optional - Reflection & Feedback Time
12:30 drop off	12:30 drop off	12:30 drop off	12:30 drop off	12:30 drop off
Children in school Mandarin in class	Children in school Mandarin in class	Children in school	Children in school PE lesson face to face	Children in school PE lesson face to face

## Home Learning Packs

Home Learning Packs will be sent home with your child on a Thursday or Friday (depending on your child's last day of the week) following their morning or afternoon in school session. Packs will continue to support your child's development and will have clear instructions within to indicate what the resources inside will be used for. Please ensure you return pack wallets every Monday with your child so we can prepare a new pack for them on Fridays.

If you would like to borrow a library book for the week, please send your request via the link <https://hub.dbis.edu.hk/bulletin/borrowing-books-from-the-early-years-library/> between Wednesday and Sundays.

It is a very exciting time and we look forward to your return! Please do not hesitate to contact us if you have any questions. Thank you for your support and we look forward to working in partnership with you.

Kind Regards,

The Nursery Team

Ruth Brislen Philippa McIntosh Nicola Hill Deirdre McCarthy