

1. CHQ Login - Parents Login

Early Years and Primary School parents will complete the sign-up process on behalf of their child and will have a family account to access their child's activities.

Secondary Parents need to sign up for Week Without Walls on behalf of their child.

It shares the same login as the Parent Portal i.e. the same email address and password.

Secondary Students will complete the ECA sign up process themselves with their school email account, to login click on the Google sign in field.

The site address is <https://seasia.mychq.net/dbis>.

Customer Log-in


powered by **chq**
beyond the classroom

Please enter your user credentials in the form below to gain access to the system ...

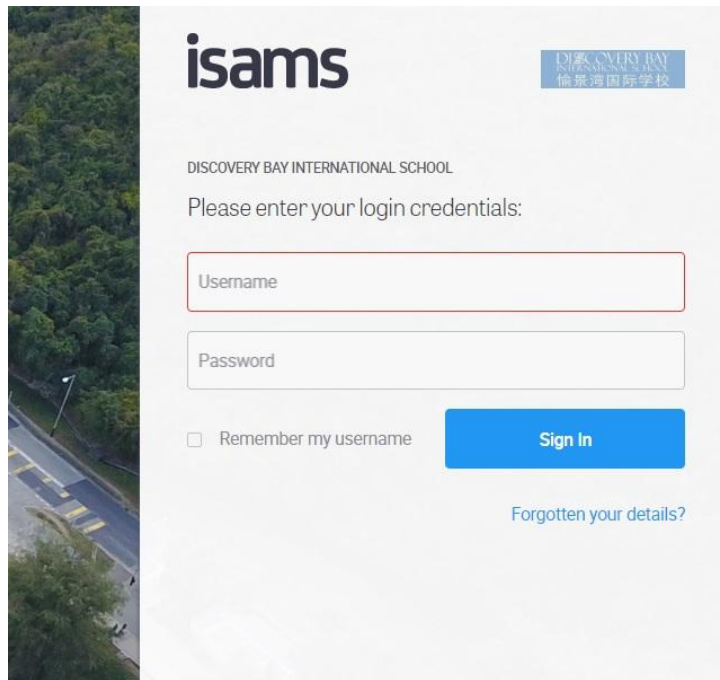
User Name:

Password:

[Forgotten your user ID or password?](#)

Log in with

isams

To login click on the 'Log in with iSAMS' logo (see red box). Do not use the Username and Password and the Google Sign in fields.




On clicking the iSAMS button, the user will be taken to the iSAMS login screen where the Parent Portal login should be entered.

Setting up the CHQ on your smartphone



Download the CHQ Activity Manager app

To get started, please choose a school using the 'add a school' button below.

 Add a school

Click the '+' sign to add a school

Please enter the access code
for your school

F[IVWX


Don't have an access code? Please contact your school
to obtain it.


 cancel

Next 

Enter the access code for DBIS as shown and click 'Next'

Please choose the school you would like to connect to, or use the 'add a school' button to choose another one. To remove a school from the list, use a right-click (or long-press on touch-screens).

 Discovery Bay International School

 Add a school

Click the DBIS logo to login



Discovery Bay
International School -
Beyond the Classroom
Discovery Bay International
School

Customer Log-in

powered by


Please enter your user credentials in the form below to gain access to the system ...

User Name:

Password:

Log in



[Forgotten your user ID or password?](#)

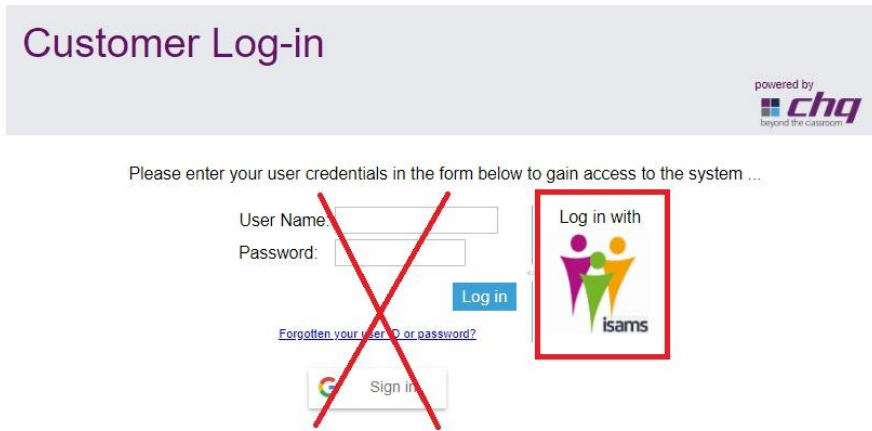
 Sign in

Parents, click the iSAMS icon to sign in using your Parent Portal login details.

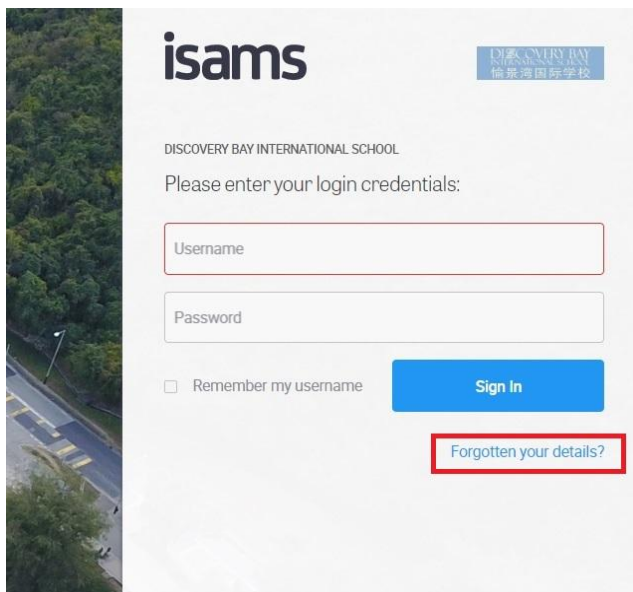
2. CHQ Password Reset

CHQ shares its login with the Parent Portal so you MUST go through the Parent Portal (iSAMS) screens to reset any passwords. DO NOT click on the "forgotten your user ID or password" link (this is for secondary students only).

To get to the Parent Portal screen, click on the 'Log in with iSAMS' logo (see red box).

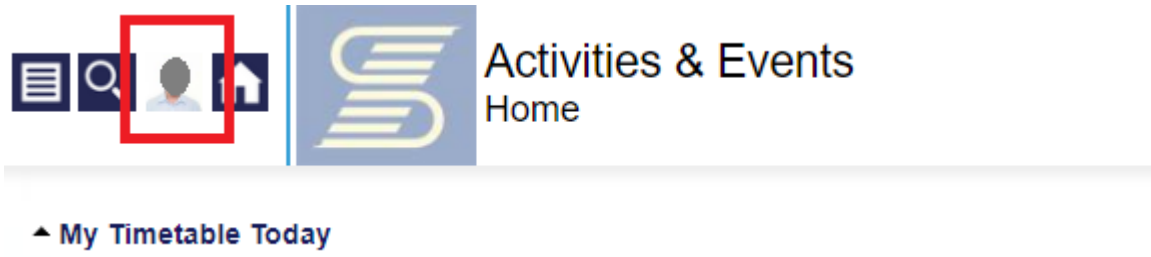


If your email and password does not work on the following screen, use the "Forgotten your details?" link to reset your Parent Portal password.

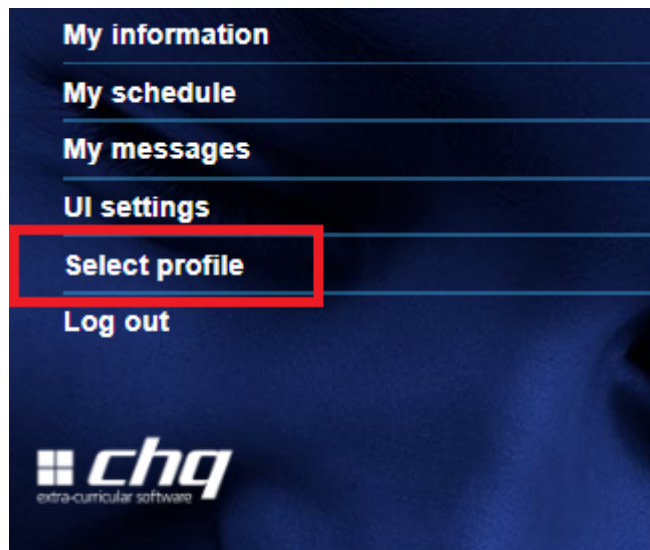


3. How to switch between children's profiles on CHQ

To switch to another of your children's profiles, click on the photo thumbnail of your child at the top of the page.




Click Select Profile. This will take you back to the original list of your children.



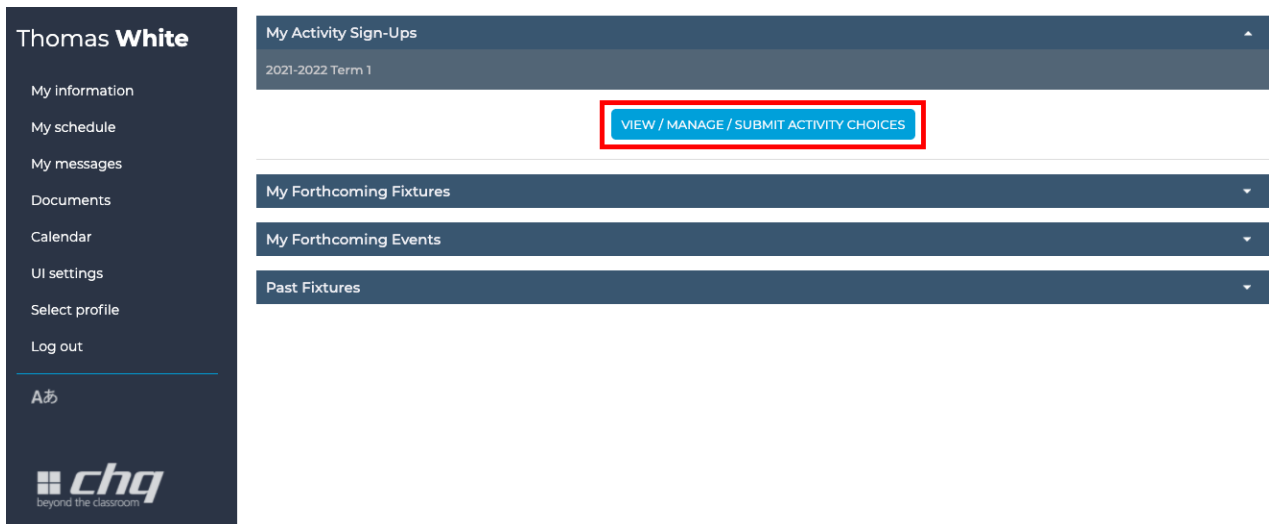
4. CHQ - ECA Selection

- a. Locate My Activity Sign-Ups on the right hand side of headers



The screenshot shows the user interface for Thomas White. On the left is a dark sidebar with the user's name 'Thomas White' and a list of navigation options: My information, My schedule, My messages, Documents, Calendar, UI settings, Select profile, and Log out. Below these is a search bar with 'Aあ' and the CHQ logo 'beyond the classroom'. On the right, a header area contains four menu items: 'My Activity Sign-Ups', 'My Forthcoming Fixtures', 'My Forthcoming Events', and 'Past Fixtures'. The 'My Activity Sign-Ups' item is highlighted with a red rectangular box.

- b. Click My Activity Sign-Ups to expand for View / Manage / Submit Activity Choices




This screenshot shows the same user interface as the previous one, but with the 'My Activity Sign-Ups' menu expanded. The expanded menu shows '2021-2022 Term 1' and a blue button labeled 'VIEW / MANAGE / SUBMIT ACTIVITY CHOICES', which is highlighted with a red rectangular box. The other menu items ('My Forthcoming Fixtures', 'My Forthcoming Events', and 'Past Fixtures') remain visible below.

- C. Follow the instructions to enter a preference number to each of the activities you would like your child to sign up for. Enter 0 (zero) to unselect an activity

JJ White

- People
- Fixtures & Events
- Activities
- Payments
- Documents
- School
- Tools and utilities
- Help



Instructions

The table below shows the activities that are open to you in the selected block
 Please make your selections by entering a preference number against each activity you would like to do (1 is your first choice, 2 is your second choice, etc.).
 To delete a choice, simply enter a preference number of zero.

Once you have entered and saved your choices, you will be prompted to submit them - this validates your requests and makes them visible to your school activities administrators.


Tuesday		Requested	Submitted	Approved
Primary Gardening Club / Clubs and Activities [07:30 - 08:10] Meet at the playground by Inclusion Office <i>Miss Laura Bell, Mr Lewis Peck, Mrs Kristine Wills</i> Capacity: 18 places		<input type="radio"/>		
Buzzing for Books / Clubs and Activities [15:20 - 16:00] Library <i>Mrs Anna Christiansen, Ms Hannah Griggs</i>		<input type="radio"/>		
Mandarin Reading Club / Clubs and Activities [15:20 - 16:15] Mandarin Hub <i>Miss Cindy Xin</i> Capacity: 15 places		<input type="radio"/>		
Community Choir / Music [17:00 - 18:00] DCG2 <i>Mr Matthew Gardener</i> Capacity: 25 places		<input type="radio"/>		<input type="text" value="Names of Participating Adult"/>
Thursday				

d. Click Save button on the top left corner to secure your selection

Discovery Bay International School - Beyond the Classroom - Activity Choices: 2021-2022 Term 1

SAVE 🔍 👤 🏠

		Requested	Submitted	Approved
Primary Gardening Club / Clubs and Activities [07:30 - 08:10] Meet at the playground by Inclusion Office <i>Miss Laura Bell, Mr Lewis Peck, Mrs Kristine Wills</i> Capacity: 18 places		<input type="radio"/>		
Buzzing for Books / Clubs and Activities [15:20 - 16:00] Library <i>Mrs Anna Christiansen, Ms Hannah Griggs</i>		<input type="radio"/>		
Mandarin Reading Club / Clubs and Activities [15:20 - 16:15] Mandarin Hub <i>Miss Cindy Xin</i> Capacity: 15 places		<input type="radio"/>		
Community Choir / Music [17:00 - 18:00] DCG2 <i>Mr Matthew Gardener</i> Capacity: 25 places		<input type="radio"/>		<input type="text" value="Names of Participating Adult"/>
Thursday				
		Requested	Submitted	Approved
Singing Club / Music [15:20 - 16:00] DCG2 <i>Ms Sarah Beattie, Mrs Lyndsey Coote, Mrs Ciara Sasikumar</i> Capacity: 60 places		<input type="radio"/>		
Friday				
		Requested	Submitted	Approved
Art Enrichment Club / Music [12:20 - 13:00] G-2 <i>Mrs Jane Broderick, Mrs Lyndsey Coote</i> Capacity: 30 places		<input type="radio"/>		



e. Click Send to submit your sign up

Discovery Bay International School - Beyond the Classroom - Activity Choices: 2021-2022 Term 1

SEND

- Home
- JJ White
- People
- Fixtures & Events
- Activities
- Payments
- Documents
- School
- Tools and utilities
- Help

	Requested	Submitted	Approved
Primary Gardening Club / Clubs and Activities [07:30 - 08:10] Meet at the playground by Inclusion Office <i>Miss Laura Bell, Mr Lewis Peck, Mrs Kristine Willis</i> Capacity: 18 places	3	X	
Buzzing for Books / Clubs and Activities [15:20 - 16:00] Library <i>Mrs Anna Christiansen, Ms Hannah Griggs</i>	1	X	
Mandarin Reading Club / Clubs and Activities [15:20 - 16:15] Mandarin Hub <i>Miss Cindy Xin</i> Capacity: 15 places	2	X	
Community Choir / Music [17:00 - 18:00] DCG2 <i>Mr Matthew Gardener</i> Capacity: 25 places			
Thursday			
	Requested	Submitted	Approved
Singing Club / Music [15:20 - 16:00] DCG2 <i>Ms Sarah Beattie, Mrs Lyndsey Coote, Mrs Clara Sasikumar</i> Capacity: 60 places			
Friday			
	Requested	Submitted	Approved
Art Enrichment Club / Music [12:20 - 13:00] G-2 <i>Mrs Jane Broderick, Mrs Lyndsey Coote</i> Capacity: 30 places	4	X	

f. Click Submit again to confirm submission

Discovery Bay International School - Beyond the Classroom - Activity Choices: 2021-2022 Term 1

Submit

You have activity preferences which have not yet been submitted for approval. If you are ready to do so, you may submit your preferences using the button below.

	Requested	Submitted	Approved
Primary Gardening Club / Clubs and Activities [07:30 - 08:10] Meet at the playground by Inclusion Office <i>Miss Laura Bell, Mr Lewis Peck, Mrs Kristine Willis</i> Capacity: 18 places	3	X	
Buzzing for Books / Clubs and Activities [15:20 - 16:00] Library <i>Mrs Anna Christiansen, Ms Hannah Griggs</i>	1	X	
Mandarin Reading Club / Clubs and Activities [15:20 - 16:15] Mandarin Hub <i>Miss Cindy Xin</i> Capacity: 15 places	2	X	
Community Choir / Music [17:00 - 18:00] DCG2 <i>Mr Matthew Gardener</i> Capacity: 25 places			
Thursday			
	Requested	Submitted	Approved
Singing Club / Music [15:20 - 16:00] DCG2 <i>Ms Sarah Beattie, Mrs Lyndsey Coote, Mrs Clara Sasikumar</i> Capacity: 60 places			
Friday			
	Requested	Submitted	Approved
Art Enrichment Club / Music [12:20 - 13:00] G-2 <i>Mrs Jane Broderick, Mrs Lyndsey Coote</i> Capacity: 30 places	4	X	

g. Wait for the process

Please Wait...

Your activities submission has been received and is queued for processing. During peak times it can take a short while to process your submission, but rest assured that we process things strictly in the order they are received, so you are not being penalised by any delay.


You are number 1 in the queue

This page will refresh every few seconds...

h. A list of selected activities is shown in confirming the submission

Home

- People
- Fixtures & Events
- Activities
- Payments
- Documents
- School
- Tools and utilities
- Help



Activity Choices Submitted

The pupil's activity choices have been received and stored.

Please note that this is merely a receipt confirmation of the choice preferences, and does not mean the pupil will necessarily get a place on the activities chosen.

Here's the current activities status for 2021-2022 Term 1

Tuesday 07:30-08:10 Primary Gardening Club Meet at the playground by Inclusion Office - Miss Bell, Mr Peck, Mrs Wills	Requested
Tuesday 15:20-16:15 Mandarin Reading Club Mandarin Hub - Miss Xin	Requested
Tuesday 15:20-16:00 Buzzing for Books Library - Mrs Christiansen, Ms Griggs	Requested
Friday 12:20-13:00 Art Enrichment Club G-2 - Mrs Broderick, Mrs Cootie	Requested

[▶ Please click here to go back to the person details page.](#)

[▶ Or click here to go to the activity choices page again.](#)

You are here: [ActivitySchedule](#) » [Activity](#) » [Activities](#) » [Member](#) » [ChooseActivities](#) » [ActivitiesSubmitted](#)

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